

AUSTRALIAN EMBASSY & PERMANENT MISSION, VIENNA

**DIRECT AID PROGRAM (DAP)**

**PROJECT FUNDING APPLICATION FORM**

1. **PROJECT SUMMARY**

|  |  |
| --- | --- |
| Applicant organisation |  |
| Contact details | *Name and position of the contact person, address for correspondence, email and phone number* |
| Location of project | *Specify country, town/province* |
| Amount sought | **AUD** $\_\_\_\_\_\_\_\_\_\_\_ |
| Timeframe for the project | *Please specify the start and the end dates* |
| Brief description of project | *200 words maximum* |
| Referees | *Please provide contact details for at least two referees including at least one previous funding partner*  *If you are a first time DAP applicant, please also provide written reference letters with your application.* |

1. **DETAILED OUTLINE OF PROJECT PROPOSAL**

|  |  |
| --- | --- |
| Objectives |  |
| Target Groups |  |
| Timeline and explanation project activities |  |
| Expected outcomes |  |

1. **BUDGET PLAN**

Has your organization received Australian DAP funding previously? If so, please provide details below:

Please provide a comprehensive budget plan and narrative below:

## PROJECT ELIGIBILITY

Does the project: **Yes No**

1. assist poor or other disadvantaged people directly?

2. preclude support, directly or indirectly, to terrorists or terrorist groups?

3. allow for completion within the Embassy’s specified timeframes?

4. avoid recurrent costs?

5. prove technically feasible?

6. minimise the risk of possible mis-use of funds ?

**CHILD PROTECTION**

Will the project involve contact with children?

*If YES, are any or all of the following available?*

Risk Management Strategy that included assessment of risks to children

Code of Conduct

Child Protection Policy

Evidence that Child-safe recruitment practices include background checks

1. **PROJECT DESCRIPTION Yes No**

A. Does the project have clearly defined developmental objectives?

B. Does the project focus on (only tick relevant boxes):

B.1. poverty alleviation?

B.2. community-level health, education and sanitation?

B.3. enhancing sustainability through restoration and protection of the environment and facilitating sustainable growth?

B.4. basic human rights?

B.5. rural development?

B.6. gender equality?

B.7 conferences or training?

B.8 cultural or sporting activities?

B.9. disaster relief?

B.10. other – please describe:

1. **PROJECT RESOURCES**

Will your organisation be contributing resources to the project? Will there be any other co-funding partners involved?

|  |
| --- |
| *Please explain* |

If the project involves conferences and training, are the results likely to be put to use

after completion of the project?

|  |
| --- |
| *Please explain* |

Do you have sufficient funding for recurrent costs (e.g. core organisational administrative costs)?

|  |
| --- |
| *Please explain* |

Any other information you may wish to provide regarding your application:

*You can provide, for example, related past achievements by your organisation; media coverage on your organisation’s activities, or include further background explanation regarding your project proposal.*